Logo

Description automatically generated

**FINLAYSTONE COUNTRY ESTATE**

**GROUP ENQUIRY FORM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **General Information** | | | | |
| Group Name / Occasion: |  | | | |
| Contact Name: |  | | | |
| Telephone: |  | | | |
| Email: |  | | | |
| Date of Visit: |  | | | |
| Arrival Time: |  | | Departure Time: |  |
| Number of Children: |  | | Number of Adults: |  |
| Age Range of Children: |  | | | |
| Method of transport: | coach / minibus / other | | | |
| Mobile telephone number on day of visit in case of emergency: | |  | | |
| Method of Payment: | Cash / Cheque on the day / bank transfer\* | | | |

|  |  |  |
| --- | --- | --- |
| **Venue Hire** | | |
| Old Laundry Building | Yes / No | morning / afternoon / full day / evening |
| BBQ Site | Yes / No | Location: |
| Ranger Led Activity | Yes / No | Topic: |
| Ark on the Clyde | Yes / No |  |
| Hootenanny Owls | Yes / No |  |

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| **Please Note** |

\*Invoices must be paid within 14 days of the invoice date or a 10% surcharge will be applied.

We are happy to receive information on events and activities at Finlaystone Estate: Yes / No

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Finlaystone is committed to being a sustainable business. Please recycle your waste on your visit including cans, plastic bottles and cardboard in the designated areas. Thank You.

Have you visited Finlaystone before? Yes / No

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| **Office Use Only** |

Booking Accepted: Yes / No

Database Updated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By Whom: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paid: Yes / No