**Finlaystone Secondary School Booking Form for 24 pupils or less**

***Please telephone 01475 540505 to check availability first by calling. To book complete and email the form below to*** shop@finlaystone.co.uk

**For 25 pupils or more. £4 per pupil, £5 per adult. Free for one ranger hour**

**One free adult for every 10 paying pupils**

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

email \*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Day/Date of Visit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Arrival Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Departure Time: \_\_\_\_\_\_\_\_\_\_\_\_

Number of Children: \_\_\_\_\_\_ Number of Adults: \_\_\_\_\_\_\_

Method of transport: coach / minibus / other

Mobile telephone number on day of visit in case of emergency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Method of Payment: Cash / Cheque on the day / Invoice\*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Class Teacher** | **No of pupils** | **Primary** | **Ranger Topic****(One topic per class)** | **Special Needs Children** |
| *Mrs Example* | *28* | *P2* | *Ranger Hike*  | *Wheelchair*  |
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|  |  |  |  |  |

We do / do not authorise you to photograph or advise the local press of our visit.

We agree to pay a £40 cancellation fee per activity if we cancel within one week of the planned visit and this fee will be invoiced to us. \*We also understand that invoices must be paid within 14 days of the invoice date or a 10% surcharge will be made.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Finlaystone is committed to sustainable business. Please recycle your waste on your visit including cans, plastic bottles and cardboard food packaging in the blue bags separately from land fill. Thanks very much.

Have you visited Finlaystone before? Yes / No If Yes, when:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FCE use only: Booking accepted Yes / No

Entered in diary on: \_\_\_\_\_\_\_\_\_\_\_ by: \_\_\_\_\_\_\_\_\_

Paid: Yes / No

Finlaystone Country Estate, Langbank, Renfrewshire, PA14 6TJ, 01475540505, shop@finlaystone.co.uk

[www.finlaystone.co.uk](http://www.finlaystone.co.uk)