**Finlaystone Primary School Trip Booking Form**

***Please telephone 01475 540505 to check availability first by calling. To book complete and email the form below to shop@finlaystone.co.uk***

**25 or more, £4 per pupil, £5 per adult. Free for one ranger hour**

**One free adult for every 10 paying pupils**

Primary School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone no: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Day/Date of Visit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Arriving: \_\_\_\_\_\_\_ Departing: \_\_\_\_\_\_\_\_

Total number in group: Children: \_\_\_\_\_\_\_\_ Adults: \_\_\_\_\_\_\_\_

Method of transport: Cars/Minibus/Coach \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Method of Payment: Cash / Cheque on the day / Invoice\*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Class Teacher** | **No of pupils** | **Primary** | **Ranger Topic****(One topic per class)** | **Special Needs Children** |
| *Mrs Example* | *28* | *P2* | *Den Build*  | *Wheelchair*  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

We do / do not authorise you to photograph or advise the local press of our visit.

We agree to pay a £40 cancellation fee per activity if we cancel within one week of the planned visit and this fee will be invoiced to us. \*We also understand that invoices must be paid within 14 days of the invoice date or a 10% surcharge will be made.

Have you visited Finlaystone before? Yes / No If Yes, when:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For official use only:

Date of booking: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Entered in the diary by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paid: Yes / No Staff member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Finlaystone Country Estate, Langbank, Renfrewshire, PA14 6TJ, 01475540505, shop@finlaystone.co.uk

[www.finlaystone.co.uk](http://www.finlaystone.co.uk)